



# CENTRAL BANK OF TRINIDAD & TOBAGO

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January 12, 2016

**CIRCULAR LETTER  
TO ALL INSURANCE COMPANIES**

**REF: CB-OIFI-39/2016**

## **RETURNS IN RESPECT OF AGENTS AND SALESMEN**

The Central Bank of Trinidad and Tobago hereby draws your attention to the provisions of section 107(a) of the Insurance Act, Chapter 84:01 which requires every insurer to submit a return pertaining to its registered agents and salesmen.

Consequently, please submit your return showing the names of all individuals, partnerships and companies duly authorised by your company as agents and salespersons in Trinidad and Tobago as at December 31, 2015.

The returns should set out the particulars under each heading and sub-heading as follows:

- (a) Agents
  - (i) Individuals
  - (ii) Partnerships
  - (iii) Companies
  
- (b) Salespersons

You are requested to submit this information in both electronic worksheet format (MS Excel) and hard copy no later than **February 15, 2016**. Should you require any further clarification please contact Mr. Fareez Hardit Singh, Senior Examiner-Market Conduct at 625-2601 ext. 2335.

Your usual co-operation is anticipated.

Yours sincerely

Michelle Francis-Pantor  
Deputy Inspector of Financial Institutions  
Policy and Market Conduct

**FINANCIAL INSTITUTIONS SUPERVISION DEPARTMENT**