

Provision of Food Catering and Cafeteria Management Services

Objectives of the Request

The Bank is seeking proposals for food service production and management of its cafeteria with excellent customer service. The Bank's objectives are to partner with a Vendor that has demonstrated success balancing food costs with nutritional value, while meeting the Bank's priority requirements:

- a) Provision of ample, well-balanced, nutritional meal servings to meet the daily demands;
- b) Operate the Bank's cafeteria facility and provide food catering services;
- c) Support corporate initiatives to promote healthy lifestyles and sustainable practices.

Scope of Works

1. Provision and offer a varied choice of well-balanced, nutritional meals. The menu should include on a daily basis:
 - a. Regular meals, offering a daily choice of fish, chicken and one (1) other meat;
 - b. Vegetarian and diet options, in each case, one of the items should be suitable for diabetes and hypertension patrons;
 - c. Short Order inclusive of salad;
 - d. A choice of cold beverage; and
 - e. A dessert.
2. Provision of an ample amount of meal servings to meet staff demand in accordance with the Objectives – Section 2. Monitor the food items comprising the daily servings and in the event within the first half hour of the two hour Bank lunch period, any food item which is being used up, the Vendor shall ensure that food item is replenished with a sufficient amount or substituted with a sufficient amount of food.
3. Lunches are to be prepared onsite at the Bank's Kitchen and served buffet style, using the Bank's cutlery and crockery;
4. Operate the cafeteria automation system to effectively serve staff members;
5. Deliver meals to the management staff of the Bank;

6. Dining area is utilized with at least two (2) persons with the responsibility of replenishing the supplies (crockery and cutlery), promptly clearing up and sanitizing the dining area during and after the lunch period;
7. There should be at least four (4) serving personnel on the buffet line and one (1) at the short order station at all times
8. Partner with the Bank to increase patronage at the cafeteria by 4% per year, while promoting healthy lifestyles and supporting sustainable practices