



REQUEST FOR PROPOSAL (RFP) FOR THE PROVISION OF LEASING SERVICES FOR MULTI-FUNCTION PRINTERS AT THE CENTRAL BANK OF TRINIDAD AND TOBAGO

The Central Bank of Trinidad and Tobago (the Bank) invites suitably qualified Vendors to respond to a Request for Proposal (RFP) for
“The Provision of Leasing Services of Multi-Function Printers”.

Vendors interested in receiving the RFP must:

- 1. Request a Non-Disclosure Agreement (NDA)** by emailing cbtt-procurement@central-bank.org.tt; and
- 2. Register on the Bank's eboxTENDERS Platform** at <https://eboxtenders.com/cbtt> under the following category and sub-category:
 - **Category 1300** - Telecommunications/Electronic Services
 - **Sub Category 1306** - Rental of Printers/Copiers

Important Deadlines:

- 1. NDA requests and eboxTENDERS Registration must be completed by 3:00 p.m. (GMT-4) on Friday, November 21, 2025.**
- 2. Executed NDAs must be received by the Bank by 3:00 p.m. (GMT-4) on Friday, November 28, 2025.**

Only Vendors who have met **both requirements by the stated deadlines** will be granted access to the RFP.

Late submissions will **NOT** be considered under any circumstances.

Note: Vendors will be required to qualify with the Bank during the Tender Process.

The Bank does not bind itself to accept the lowest or any bid. The Bank reserves the right to cancel this RFP at any time in its entirety or even partially, without defraying any costs by any company in response to this Tender.

**For further enquires, kindly contact the
Support Services - Procurement Department via email at
cbtt-procurement@central-bank.org.tt from Monday – Friday.**